

SCHEDULING A TRIP



When you're ready to book a ride, tap the **Booking** tab on the bottom menu. Select **Book Now** for an immediate ride or **Schedule a Trip** ahead of time—up to 48 hours in advance.



Next, select a payment method. Enter your card information, then tap **Add a Card** and **Update Changes**. After reviewing your details, scroll down and tap **Book Trip**.



Enter your Pick-Up and Drop-Off addresses. Select the **Pick-Up option**, enter a Date and Time, and then tap **Next**.



A pop-up will <u>confirm</u> your booking and provide estimated time. If you need a return trip, tap **Yes**. Your Pick-Up and Drop-Off addresses will auto-reverse. Enter the details, review, and tap **Book Trip** again.



Review your addresses and trip details. If you're using a mobility device, need to leave a note for the driver, or want to add passengers, you can do so on this screen.

10:34			e III 🗟	419
Trip destinations				
Up	coming	Past	Canceled	
Next				
Wednesday - Mar 26, 2025				
Pick-up 12:00 PM - 12:45 PM To Bookstore - 1000 N Dixie Ave, Cookeville				>
Deta	ils updated	in 0 secon	ds ago	
⊕ ↓	Your ride's location is not yet available, but it is on the way			
0 1	Pick-up 12:00 PM - 12:45 PM CORRECTED COORDINATES - 580 S Jefferson Ave, Cookeville			
•	Drop-off 1 Bookstore Ave, Cooke	2:00 PM - 1 - 1000 N Dis eville	: 08 PM ĸie	
Ma	ap view		>	
Tri	ps	Booking	Accour	it

If you need to review your Upcoming, Past, or Canceled trips, you can tap Trips on the bottom left of the menu to view.

UC**HRA Public Transportation